

Greetings Presbyterian Women

On 26 September 2015 the business meeting was held at Pacific Islanders Church, Newtown, Wellington. Rev Wayne Matheson chaired the meeting and led us in devotions with John 12:24. We sung, "Be still my soul, the Lord is on your side". Thank you for your prayers and support. In true Presbyterian Women style we had passionate discussions, and at times agreed to disagree. We lit a Remembrance Candle for past members. We felt the warmth of God's grace and presence with us during this time. 'In His Time' was played as we reflected ... He makes all things beautiful in His time, Lord please show me every day as you're teaching me your ways that you do just what you say in Your time.

Thank you for your faithful devotion and hard work. God bless you all. We are not closed, we are open for business - keep working, keep praying, keep encouraging one another as we continue to serve God locally and globally in love.

Please continue to keep in prayer Turakina Maori Girls College and the way forward, praying for the principal, staff, girls, family and the community.

Don't look at how far you have to go. Look at how far you've come. (Joyce Meyer)

Yours in Christ's Service

*Lafulafu Vanilla Ekenasio*  
National Convenor



### **Presbyterian WomenANZ are moving forward!**

At the National Business Meeting held on 26<sup>th</sup> September 2015

a new way forward was approved to restructure the organization of Presbyterian Women to include establishing a **Transition Team by 30<sup>th</sup> NOVEMBER 2015** comprising four positions. **Coordinator/ Team Leader, Administrator/ Finance Convener, Mission Convener, United Nations Convener**

This Transition Team would be required to create a structure for the next generation of women (25 – 50 year olds) to move PWANZ forward in their way and be appropriate to them for life in the 21<sup>st</sup> century. This new structure would be voted on at a PW Conference in September 2016. An Advisory Group of 4 PW members was approved to give support to the Transition Team until September 2016. The members of the team are : Lafulafu Ekenasia, Lois Robertson, Val Anderson and Heather Tate.

**Presbyterian women interested in being part of a movement of women of the "next generation" are encouraged to apply for the following positions. Please include a brief CV, any relevant experience and why you wish to apply for this position.**

**Presbyterian WomenANZ groups and individual members will decide by postal ballot on who will fulfill these positions.**

**Applications close 31<sup>st</sup> October 2015**

Applications can be emailed to The Advisory Group, c/- Heather Tate, [hvtate@vodafone.co.nz](mailto:hvtate@vodafone.co.nz) or posted to The Advisory Group, PWANZ, 458 Featherston Street, Palmerston North, 4414.

See following pages.

These Job Descriptions are a guide for the following four positions :

## **1. Co-ordinator/ Team Leader ( until September 2016)**

### **Job Description**

#### **(Voluntary position ) Desirable Qualities and Skills**

- A young woman of the “next” generation
  - A dynamic Christian leader.
  - Comfortable working nationally and locally in the PCANZ.
  - Able to foster women’s capacity development in PCANZ
  - Excellent networking and organizational skills.
  - Able to speak and write well.
- Familiar with internet communications via Facebook, websites etc.

#### **Key Duties**

- Meet with the Transition Team - Administration/ Finance Convener, UN Convener and Mission Convener and develop a Transition plan including a time – line.
  - Co-opt a group of younger women to form the Coordinator’s Support Team.
  - Together with the Admin/ Finance Convener, review all finances & prepare a budget to be approved by the Transition-Team.
  - Apply immediately to CWM (Council for World Mission) for \$5000 of the CWM grant to fund regional “ face to face “ gatherings of younger women. (These gatherings to be completed in the first six months of this appointment.)
  - Together with the Transition Team and Coordinator’s Support Team plan a Women’s Conference for September 2016
  - Initiate a media strategy to regularly access and provide information to all women of PCANZ with specific links to PI, Maori and Asian Ministries.
  - Report three monthly and communicate regularly to PCANZ and Uniting Congregations via the appropriate media channels established.
  - Prepare an Annual Report.
- Liaise regularly with the PW Advisory Group for any assistance and support.

## **2 Administration/ Finance Convener**

**This is a paid position up to 20 hours per week until September 2016 when it may be reviewed.**

### **Job Description**

**This position requires two skill sets to perform the roles of an administrator and a treasurer.**

- Can manage the operation of the office confidently, having excellent computer skills and familiar with secretarial duties.
  - Will require some accounting background.
- Be familiar with software packages or be able to learn new software.

#### **Key Duties - Administration**

- Work in close liaison with the Coordinator
  - Receive, record and deal appropriately with all incoming mail, emails and telephone calls.
  - Be responsible for preparing the Agenda for the Transition Team meetings three monthly.
  - Participate in these meetings either face to face if geographically possible or Skype. Record the minutes.
- Maintain a data base of all parishes throughout PCANZ and supply changes to the Coordinator

- Compile the Annual Report to complete the Transition.
- Liaise with the Advisory Group for any assistance or support

#### **Key Duties – Finance**

- Set a Budget with the Transition Team,
  - Receive subscriptions, & any funds from Special Project, Mission Birthday Gifts & Used Stamp sales, receipt & bank.
  - Make internet banking available to parishes.
  - Pay accounts prior to due date (Two signatories)
  - Reinvest any Term Deposits in consultation with Transition Team.
  - Keep accounting ledgers up to date – Xero Software.
  - Prepare accounts for audit (review)
  - Audited accounts to be included in Annual Report.
- Prepare financial report for Transition Team for each three monthly meeting.

### **3. Mission Convener (until September 2016 )**

#### **Job Description (a voluntary position)**

##### **Desirable Qualities and Skills.**

- Passionate about global issues as they impact on the lives of vulnerable people especially those of our closest neighbors, living in Asia and the South Pacific.
- Good communication and networking skills

##### **Key Duties**

- Promote the joint MWF and PW Special Project for 2015-2016. To be completed by 30<sup>th</sup> June 2016.
- Liaise with Global Mission (PCANZ) for transition to fundraising future mission projects and how that might work.
- Promote the idea of fund raising mission teams to PCANZ churches and Uniting Congregations through the appropriate media channels.
- Continue traditional ways of revenue gathering for Global Mission through Mission Birthday Gifts and Sale of Used Stamps in parishes.
- Contribute to and participate in Transition Team meeting and report three monthly.  
Prepare an Annual Report

### **4. United Nations Convener ( From 1<sup>st</sup> April until September 2016)**

#### **Job Description ( A Voluntary position)**

##### **Desirable Qualities and Skills**

- An awareness of the United Nations Commission on the Status of Women (CSW)
- A passion for global issues affecting women and girls, of gender inequality, empowerment and the impact of poverty especially for Pacific nations.
- Awareness of the issues faced in the UN Beijing Platform for Action
- Able to write and speak well.
- Able to lead a committee including younger women.  
Able to relate to Ecumenical Women, the faith based alliance for advocacy at the UN.

##### **Key Duties**

Convene a committee of 3 -4 women, with experience in the field of women's rights, NGO advocacy and international affairs.

At all levels of Presbyterian Women, encourage an understanding of PW consultative status at the United Nations and advocacy for the rights of women, in New Zealand/Pacific and internationally.

Represent Presbyterian Women at the annual Commission on the Status of Women at the United Nations in New York in March 2016.

Maintain PW's consultancy status at the UN (through ECOSOC)

Liaise with other women's groups on international human rights, in particular: NZ Ministry of Women's Affairs International Caucus, NZ National Council of Women, Pacific Women's Watch etc.

Compile a budget and put in funding applications as appropriate (for example to the Council for World Mission).

Lead a delegation of up to twenty self funded lay and ordained women including younger women / girls to the Commission on the Status of Women at the United Nations in March 2016

Promote the work at the United Nations at Presbytery and national level to the wider church .

**Presbyterian Women**

**Aotearoa New Zealand**

**National Contacts Until 30:11:15**

**National Convenor**

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Because of changes that have come about at the National Business meeting, the next Gleanings, my final issue, will not come out until early December, when we will be able to publicise our new Transitional Team. This means that the Christmas issue will be too late for most groups to use for Christmas meetings. However, Bev Quigley is offering:-

**A QUIZ FOR CHRISTMAS,**

Have fun by inviting others to share your fellowship  
Contact Bev Quigley 11 Birch St Gleniti Timaru 7910  
email [bquigley1@Kinect.co.nz](mailto:bquigley1@Kinect.co.nz)

**Editor/ editorial team required**

At the conclusion of my 3 year commitment, I have decided that it is time to hand over to someone else. It is enjoyable making contact with various contributors, but a task which should be shared. The main prerequisite is a degree of expertise in the use of the publisher programme on the computer.

In advertising for an editor, it is important to recognise the need for a proof reader to find those inevitable glitches!

Please communicate expressions of interest to Heather Tate.

[hvtate@vodafone.co.nz](mailto:hvtate@vodafone.co.nz) or posted to The Advisory Group, PWANZ,  
458 Featherston Street, Palmerston North, 4414.

**Material for the next issue of Gleanings**

Is due by Monday 16th November

To Rae Simpson [lestrsimpson@xtra.co.nz](mailto:lestrsimpson@xtra.co.nz)

12 Kotanui Ave , Whangaparaoa 0930

**Ecclesiastes**, the preacher tells us in chapter 3 of his book that "there is a time for everything, a season for every activity under heaven." So as we enjoy the gifts that God has given, and delight in the good memories we have, let us hold loosely that which is transient, and remember that our future is in Him!

For some time, some of our members have been exercised about the season of our organisation and the way forward. Decisions have been made, but we need to be careful not to rush into change, so the present NCG has graciously agreed to stay in place until the end of November, while a transition team is put place.

**Carol Grant, our UN convenor will stay in her role until 31st March, as plans are already being made for the PWANZ team to attend the meeting in New York early 2016.** Readers might like to consider the invitation to become a self-funded member of the PW, UN delegation next March. For information, contact Rev Carol Grant, our UN Convenor who will lead the UN delegation in March 2016.

Please uphold our movement in prayer as our teams contemplate and plan for the future.



Time for business and  
time to relax at the  
business meeting