



Presbyterian Church
of Aotearoa New Zealand

The Presbyterian Foundation

Rev Martin Baker
Assembly Executive Secretary
Presbyterian Church of Aotearoa New Zealand
PO Box 9049
Wellington 6141
Telephone 04 801 6000

Funding Application 2011

Please read the Guidelines to Applicants before you complete this form.

Project title:

Amount applied for:

APPLICANT DETAILS

Parish:

Presbytery / UDC:

Contact person:

Postal address:

Phone:

Fax:

Email:

Is this a joint application? Yes / No If yes, name the other partner(s):

Date application approved by Session / Parish Council:

Have you have previously* received funding from the Foundation? If so please provide details:

Year funds granted	Amount granted	Purpose of grant

**If you have not filled out an evaluation forms for previous funding this application will be declined.*

PROJECT DETAILS

Describe your project

What are the main aims of your project (be specific)?

What independent research (needs assessment / feasibility studies etc) has been done to support the parish's decision to engage in this project? How do you know there is a need for your project?

What other similar projects are underway in your local region? How do you know your project will not duplicate existing services?

Who will lead the project?

What relevant qualifications/credentials do they have?

How many people are likely to directly benefit from this project? (Be specific.)

How will you know if the project is successful?

FINANCIAL DETAILS

Note: You must attach to this form:

- copy of your parish’s latest audited annual accounts
- bank deposit slip for the account the grant (if approved) is to be paid into

Please complete this summary budget for your project, indicating which sources of income have been received or committed at the date of this application.

Project costs			
	Wages		
	Travel		
	Office supplies		
	Programme costs		
	Total expenditure (a)		
Sources of funding			Received Y / N
	Parish funds committed		
	General fundraising		
	Grants		
	Sponsorship		
	User fees		
	Total income (b)		
	Shortfall (c which is a-b)		
	Grant sought from Presbyterian Foundation (d)		
	Deduct d from c (Remaining shortfall)		

How will you fund the remaining shortfall?

If the parish has reserve funds, explain why they are not being used to fund this project.

Are your financial obligations to PCANZ up to date? (Y / N)
If not, why not?

AUTHORITY

We the undersigned have authority to commit the applicant parish to undertaking this project and to the responsible stewardship of a grant from The Presbyterian Foundation. We have read and understood the Applicant Guidelines.

Contact person's name: _____

Position: _____

Signature: _____

Other office bearer/ minister's name: _____

Position: _____

Signature: _____

Please send this completed form, together with your annual accounts and bank deposit slip to your Presbytery Clerk, before the date set by presbytery. *Please do not enclose any other material.*

Presbytery/ UDC Endorsement

Applications from parishes in the Northern, Kaimai and Southern Presbyteries are to be forwarded directly to the Presbyterian Foundation. All other applications need to be endorsed by the applicant's presbytery/ UDC

Please first read the Guidelines for Presbyteries.

This application has been received and assessed by

..... presbytery / UDC

- We certify that the applicant is a bona fide parish within this presbytery / UDC and is directly under our jurisdiction.
- The project is in keeping with our presbytery / UDC's strategic directions.
- We are satisfied that the applicant has the capability to complete the project, and that the project outcomes specified in the application are achievable.
- If the project does not proceed, we will ensure that the grant will be returned to The Presbyterian Foundation.
- Annual accounts and a bank deposit slip are attached.
- We have endorsed this application by formal resolution on / /

OR:

- We are not satisfied that this project meets all the above criteria, and cannot fully endorse it.

Comments:

Presbytery Clerk's signature:

Presbytery Clerk: Please post this completed form, together with the specified documents, to: Presbyterian Foundation, Rev Martin Baker, Assembly Executive Secretary, Presbyterian Church of Aotearoa New Zealand, PO Box 9049, Wellington 6141.