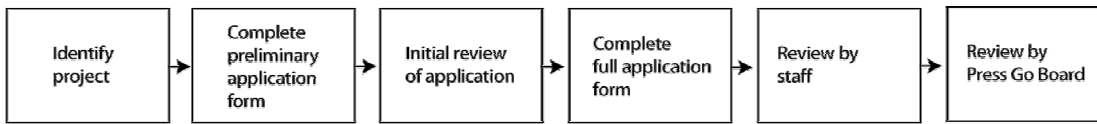


How can we apply for Press Go funding?



1. Identify your project

What are you applying to fund? Press Go isn't about building maintenance or restoration but about a project that will grow your worshipping community. Your project can relate to building work or to resourcing (such as funding staff), but its main focus must involve the growth of your church and mission.

Your project must meet the requirements for Press Go funding and may also need, prior to submitting your application, approval or advice from your presbytery, the Church Property Trustees, National Mission Enabler or Finance Manager. If you get in touch with Finance Manager Brendan Sweeney on (04) 801-6000, he can give you advice on how to proceed. If you'd like to talk specifically about your project and mission, please contact Press Go Convenor Ray Coster on (07) 575-9347 or retsoc@maxnet.co.nz.

2. Complete the expression of interest form

Advice on completing the form is available from Brendan or Ray.

3. Initial review

The Finance Manager will give your application an initial review, and refer it to a member of the Press Go board for a review. We'll then be able to advise whether you should proceed.

4. Complete the full application form

Advice on completing the form is available from Brendan.

5. Review

Your application will be checked against Press Go criteria, which are on the back of this page. We will contact you to fine-tune or expand the application if necessary. If, after this work, your application does not fit the Press Go criteria, we will advise you. Or your application will be considered at the next Press Go Board meeting.

6. Press Go Board meeting

The Press Go Board makes all funding decisions, based on the Press Go criteria. We'll let you know the outcome of your application as soon as is practicable.

7. Implementing and reporting on your project

You are responsible for managing the implementation of your project, though support and advice is available from Assembly Office if required. You need to monitor progress and report regularly.

Communications Manager Amanda Wells will be in touch with you so that we can tell your project's story to the wider Church, particularly those whose Press Go donations are supporting it.

Once your project has been completed, you'll put together a final report following a supplied template.