

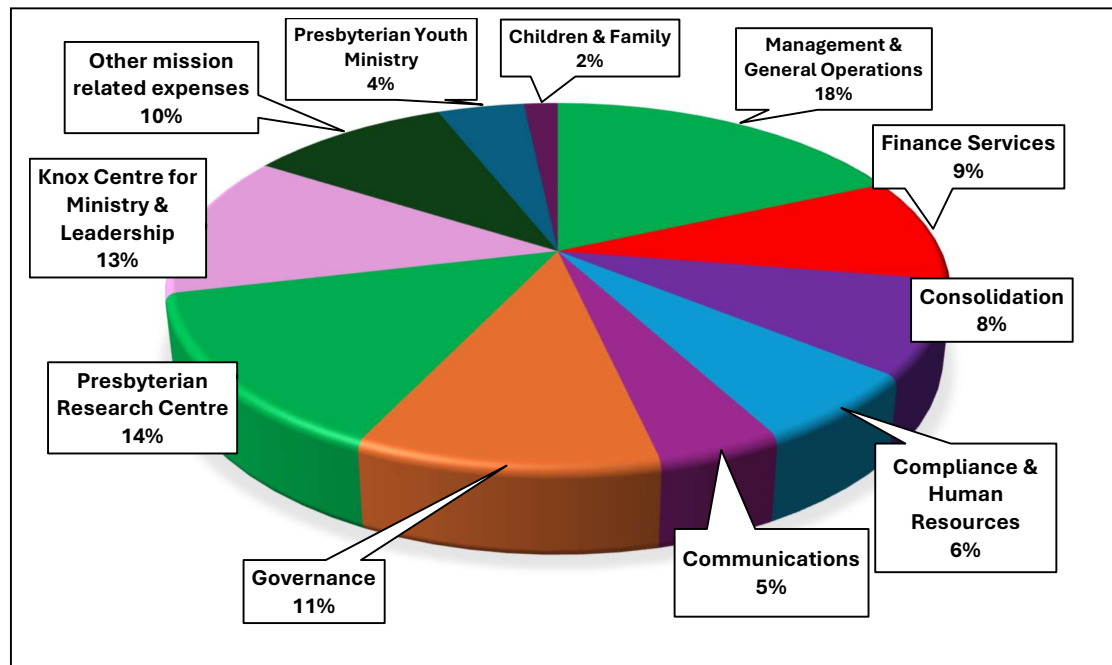
## A Snapshot of Where Your Assembly Assessment Goes

The Assembly Office has budgeted for \$4.40 million operating expenditure and \$4.17 million operating income in 2024/25.

Assembly Assessment makes up 56% of the Assembly Office's budgeted operating income.

Assembly Office activities and services are also funded from grants, investment income, property income, and other revenue in addition to Assembly Assessment. Any funding shortfalls are covered from general and tagged reserves.

In 2024/25 AA is budgeted to fund the following range of Assembly Office costs:



### Mission Resourcing

Your Assembly Assessment contributes to funding Presbyterian Youth Ministry and Presbyterian Children and Family Ministry, the Presbyterian Research Centre (Hewitson Library and Presbyterian Archives), and the Knox Centre for Ministry and Leadership (KCML).

Importantly, Assembly Assessment covers the Church's gift of partnership to Te Aka Puahou.

KCML trains people for ministry and leadership, primarily focusing on those training as nationally ordained ministers (NOM). KCML also trains and supports locally ordained ministers (LOM), local shared ministry teams, and other recognised ministries within the Church. KCML supports congregations and presbyteries by providing leadership development and ongoing learning through workshops, short courses, and study grants.

The Research Centre supports staff and students from KCML, ministers, and other archive and library users. Hewitson Library holds several significant special collections. Presbyterian Archives is authorised by General Assembly to call in material that is either deemed worthy of preservation, is no longer relevant to current business, and/or is at risk of loss, damage, or deterioration.

Children and Family Ministry is a whānau-based ministry which advocates for children and families so that they are woven into the fabric/DNA of the Church, and supplies resources and guidance material for those who work with and lead children and families in the Church.

Presbyterian Youth Ministry supports ministry to young people and young adults through the Church through resources, training, networking, and advocacy.

Other mission areas such as [Global Mission](#), Presbyterian Church Schools' [Resource Office](#) and [PressGo](#) are fully funded from other sources and do not draw on Assembly Assessment.

## **Finance, Management and Operations**

Your Assembly Assessment funds the Assembly Office's activities and services in supporting congregations, presbyteries, and the wider Church. These activities and services cover:

- Compliance and Human Resources,
- Assembly Office Finance and Operations,
- PCANZ Group Financial Consolidation,
- Communications.

Compliance and Human Resources provides or seeks advice on human resources, stipend, and other matters for presbyteries and churches, maintains a broad range of guidance documents (e.g., Handbook for Congregations, Ministers' Accommodation, and Ministry Settlement Board guidelines), arranges Ethics and Risk Management workshops, and conducts police checks for the Church.

The Finance team manages all aspects of the Assembly Office's finances: preparing and filing the annual financial statements, overseeing the Church's funds and investments, processing accounts payable and accounts receivable, calculating Assembly Assessment, collating and publishing church membership and financial statistics, publishing the Church Management Support Guide and Treasurers' newsletters, and providing financial and payroll advice to churches.

The Consolidation team prepares the consolidated financial statements for the Presbyterian Church of Aotearoa Group. This team was established to meet the Church's statutory reporting requirements as a registered charity.

The Communications team provides communications, strategic and media advice and assistance, produces the monthly national email newsletter *Bush Telegraph*, maintains and updates the Church website [www.presbyterian.org.nz](http://www.presbyterian.org.nz) and social media, and manages all other aspects of the Church's national communications.

## **Governance**

Your Assembly Assessment goes towards the costs of supporting governance, which include:

- Actioning decisions related to the strategic direction of the Church set by General Assembly,
- Travel, accommodation and related costs for the Council of Assembly, Council sub-committees, committees and groups appointed by the Assembly, and workgroups appointed by the Council.